




APPLICATION FOR RESIDENTIAL HOMESTEAD EXEMPTION

YEAR

To complete this form, see the instructions on page 4 of this form.

| | | | |
|--|--|------------------------------|---|
| Appraisal District's Name | | Phone (Area code and number) | |
| Address | | | |
| Step 1: Year you are seeking the exemption | State the year for which you are seeking exemption(s) | | State the date you began occupying the property as your principal residence |
| | Do you own the property for which you are seeking an exemption (<i>check one</i>): | | |
| Step 2: Owner's name and address (attach sheets as needed) | Owner's Name (person completing application): | | |
| | Mailing Address | | |
| | City, State, ZIP Code | | Phone (Area code and number): |
| | Driver's License, Personal ID Certificate, or Social Security Number: * | | Birth Date: ** |
| | Percent Ownership in Property: | | |
| | Other Owner's Name(s) (if any): | | Other Owner's Percent Ownership: |
| Step 3: Describe your property | Street Address, City, State, and ZIP Code | | |
| | Legal Description (if known) | | Appraisal District Account Number (if known) |
| | MOBILE HOMES - Give make, model and identification number: | | |
| | Number of acres (not to exceed 20) used for residential occupancy of the structure, if the land and structure have identical ownership: _____ acres | | |
| Step 4: Check exemptions that apply to you | <input type="checkbox"/> GENERAL RESIDENCE EXEMPTION: You qualify for this exemption if (1) you owned this property on January 1; (2) you occupied it as your principal residence on January 1; and (3) you or your spouse have not claimed a residence homestead exemption on any other property. | | |
| | <input type="checkbox"/> DISABILITY EXEMPTION: You qualify for this exemption if you are/were under a disability for the purposes of payment of disability benefits under the Federal Old Age, Survivor's and Disability Insurance Act OR you met the definition of disabled in that Act. You cannot claim an age 65 or older exemption if you claim this exemption. | | |
| | <input type="checkbox"/> AGE 65 OR OLDER EXEMPTION: You qualify for this exemption if you are 65 years of age or older. You cannot claim a disability exemption if you claim this exemption. More information about tax limitations or qualifications may be found on the next page. | | |
| | <input type="checkbox"/> AGE 55 OR OLDER SURVIVING SPOUSE OF A PERSON WHO RECEIVED THE AGE 65 OR OLDER EXEMPTION: You qualify for an extension of this exemption if (1) you are 55 years of age or older on the date your spouse died and (2) your deceased spouse was receiving the age 65 or older exemption on this residence homestead or would have applied and qualified for the exemption in the year of the spouse's death. More information about tax limitations or qualifications may be found on the next page. | | |
| | Deceased Spouse's Name _____ Date of Death _____ | | |
| | <input type="checkbox"/> 100% DISABLED VETERANS EXEMPTION: You qualify for this exemption if you are a disabled veteran who receives from the United States Department of Veterans Affairs (VA) or its successor (1) 100 percent disability compensation due to a service-connected disability; and (2) a rating of 100 percent disabled or a determination of individual unemployability from the VA. Attach a copy of your award letter or other document from the United States Department of Veterans Affairs. | | |
| | <input type="checkbox"/> SURVIVING SPOUSE OF DISABLED VETERAN WHO RECEIVED THE 100% DISABLED VETERAN'S EXEMPTION: You may qualify for this exemption if you were married to a disabled veteran who qualified for an exemption under Tax Code 11.131 at the time of his or her death and: (1) you have not remarried since the death of the disabled veteran and (2) the property was your residence homestead when the disabled veteran died and remains your residence homestead. | | |
| Deceased Spouse's Name _____ Date of Death _____ | | | |
| <input type="checkbox"/> Check if you will transfer a tax ceiling from your last home. (Attach the tax ceiling certificate if transferring from another county.) | | | |
| Step 5: Attach required documents (see page 3 for affidavits) | Include with ALL applications: 1) a copy of the applicant's driver's license or state-issued personal identification certificate; and 2) a copy of the applicant's vehicle registration receipt; or a) if the applicant does not own a vehicle, an affidavit to that effect signed by the applicant; and b) a copy of a utility bill in the applicant's name for the property for which exemption is sought. | | |
| *ADDRESSES ON ALL DOCUMENTS MUST MATCH THE ADDRESS OF THE PROPERTY FOR WHICH EXEMPTION IS SOUGHT* | | | |

| | | | | |
|--|--|--|----------------------|------|
| Step 5: Cont. Attach required documents (see page 3 for affidavits) | <p align="center">*ADDRESSES ON ALL DOCUMENTS MUST MATCH THE ADDRESS OF THE PROPERTY FOR WHICH EXEMPTION IS SOUGHT*</p> <p>Include with applications that include a request for an <u>AGE 65 OR OLDER OR DISABILITY</u> exemption: In addition to the information identified above, an applicant for an age 65 or older or disability exemption who is not specifically identified on a deed or other instrument recorded in the applicable real property records as an owner of the residence homestead must provide an affidavit or other compelling evidence establishing the applicant's ownership of an interest in the homestead.</p> <p>Include with application for MANUFACTURED HOMES: For a manufactured home to qualify for a residence homestead, applicant must ALSO include: 1) a copy of the statement of ownership and location for the manufactured home issued by the Texas Department of Housing and Community Affairs showing that the applicant is the owner of the manufactured home; or 2) a copy of the purchase contract or payment receipt showing that the applicant is the purchaser of the manufactured home; or a) a sworn affidavit by the applicant indicating that: i) the applicant is the owner of the manufacture home: ii) the seller of the manufactured home did not provide the applicant with a purchase contract; and iii) the applicant could not locate the seller after making a good faith effort.</p> | | | |
| Step 6: Answer if applies | COOPERATIVE HOUSING RESIDENTS: Do you have an exclusive right to occupy this unit because you own stock in a cooperative housing corporation? Yes <input type="checkbox"/> No <input type="checkbox"/> | | | |
| Step 7: Check if late | <input type="checkbox"/> Application for homestead exemption for prior tax year _____. You must have met all the qualifications checked above to receive the prior year exemption. | | | |
| Step 8: Sign and date the application | <p>By signing this application, you state that you are qualified for the exemptions checked above. You state that the facts in this application are true and correct. You also state that you do not claim an exemption on another residence homestead. You must notify the chief appraiser if and when your right to the exemptions ends. You swear or affirm that you have read and understand the penalty for filing a false statement.</p> <table border="1" data-bbox="272 667 1516 745"> <tr> <td data-bbox="272 667 1218 745"> sign here  </td> <td data-bbox="1218 667 1516 745"> Authorized signature </td> <td data-bbox="1218 667 1516 745"> Date </td> </tr> </table> <p align="center">If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.</p> | sign here  | Authorized signature | Date |
| sign here  | Authorized signature | Date | | |

* You are required to give us this information on this form, in order to perform tax related functions for this office. Section 11.43 of the Tax Code authorizes this office to request this information to determine tax compliance. The chief appraiser is required to keep the information confidential and not open to public inspection, except to appraisal office employees who appraise property and as authorized by Section 11.48(b), Tax Code.
 ** Tax Code 11.43(m) allows a person who qualifies for a general homestead exemption to receive the 65 or older person exemption without applying when he/she becomes age 65 as shown on the application in the appraisal district's records or in information to the appraisal district.

NON-OWNERSHIP OF MOTOR VEHICLE AFFIDAVIT

STATE OF TEXAS

COUNTY OF _____

Before me, the undersigned authority, personally appeared _____,
who, being by me duly sworn, deposed as follows:

"My name is _____. I am over 18 years of age and I am otherwise fully competent
to make this affidavit. I have personal knowledge of the facts contained herein and all of same are true and correct.

I do not own a motor vehicle.

Further, Affiant sayeth not."

Signature of Affiant

SUBSCRIBED AND SWORN TO before me this, the
_____ day of _____, _____

Notary Public in and for the State of Texas
My Commission expires: _____

AGE 65 OR OLDER/DISABLED EXEMPTION AFFIDAVIT

STATE OF TEXAS

COUNTY OF _____

Before me, the undersigned authority, personally appeared _____,
who, being by me duly sworn, deposed as follows:

"My name is _____. I am over 18 years of age and I am otherwise fully competent
to make this affidavit. I have personal knowledge of the facts contained herein and all of same are true and correct.

I have a _____ percent ownership in the residence homestead identified in the foregoing exemption application.

Further, Affiant sayeth not."

Signature of Affiant

SUBSCRIBED AND SWORN TO before me this, the
_____ day of _____, _____

Notary Public in and for the State of Texas
My Commission expires: _____

MANUFACTURED HOME AFFIDAVIT

STATE OF TEXAS

COUNTY OF _____

Before me, the undersigned authority, personally appeared _____,
who, being by me duly sworn, deposed as follows:

"My name is _____. I am over 18 years of age and I am otherwise fully competent
to make this affidavit. I have personal knowledge of the facts contained herein and all of same are true and correct.

I am the owner of the manufactured home identified in the foregoing exemption application. The seller of the manufactured home did not provide me
with a purchase contract and I could not locate the seller after making a good faith effort.

Further, Affiant sayeth not."

Signature of Affiant

SUBSCRIBED AND SWORN TO before me this, the
_____ day of _____, _____

Notary Public in and for the State of Texas
My Commission expires: _____

APPLICATION FOR RESIDENTIAL HOMESTEAD EXEMPTION INSTRUCTIONS

General Residential Homestead Exemptions. You may only apply for residence homestead exemptions on one property in a tax year. A homestead exemption may include up to 20 acres of land that you actually use in the residential use (occupancy) of your home. Arbitrary factors that are unrelated to that use, such as acreage limits, matching legal descriptions, and contiguous parcels, may not be considered in determining if the land qualifies. To qualify for a homestead exemption, you must own and reside in your home on January 1 of the tax year. If you temporarily move away from your home, you still can qualify for an exemption if you don't establish another principal residence and you intend to return in a period of less than two (2) years. Homeowners in military service outside the U.S. or in a facility providing services related to health, infirmity or aging may exceed the two year period.

Age 65 or Older or Disability. You may receive age 65 or older or disability homestead exemptions immediately upon qualification for the exemption(s). If you have not provided your birth date on this application, you must apply before the first anniversary of your qualification date to receive the exemption(s) in that tax year. For example, if you turn 65 or are disabled on June 1 of the current year, you have until May 31 of the next year to apply for the current tax year's age 65 or older or disability exemption(s). This special provision only applies to age 65 or older or disability exemptions and not to other exemptions for which you may apply. You must provide a disability letter or other documentation under Federal Old-Age Survivors, and Disability Insurance to qualify for a disability homestead exemption. Call the appraisal district for information about the district's requirements.

100% Disabled Veterans: Beginning in 2009, certain disabled veterans are eligible for 100% exemptions for their residence homesteads. Documentation from the Department of Veterans Affairs (VA) must be submitted to prove that the veteran receives full VA compensation and is either rated as 100% disabled or has a determination of un-employability from the VA. If you qualify for a 100% disabled veteran's exemption after January 1 of a tax year that begins on or after January 1, 2012, you may receive the exemption for the applicable portion of that tax year immediately on qualification for the exemption.

Surviving Spouse Age 55 or Older. You qualify for an extension of the exemption for persons age 65 and older if (1) you are 55 years of age or older on the date your spouse died; (2) your deceased spouse was receiving the age 65 or older exemptions on this residence homestead or would have applied and qualified for the exemption in the year of the spouse's death; and (3) the property was your residence homestead when your deceased spouse died and remains your residence homestead. You will not receive the school tax limitation for the age 65 or older exemption unless your spouse died on or after December 1, 1987. You will not qualify for a disability exemption or a 100% disabled veteran exemption claimed by your deceased spouse. You are not entitled to continue the school tax limitation; however, you will be entitled to continue the local option county, city or junior college limitation.

Tax Limitations: The age 65 or older or disability exemption for school taxes includes a school tax limitation or ceiling. Other types of taxing units – county, city or junior college – have the option to grant a tax limitation on homesteads of homeowners who are disabled or 65 years of age or older.

Filing Deadlines. File this application between January 1 and April 30. You may file a late homestead exemption application if you file it no later than one year after the tax delinquency date. See the age 65 or older or disability section for more on late filing.

Re-filing. If the chief appraiser grants your application exemption, you do not need to reapply annually. You must reapply, however, if the chief appraiser requires you to do so by sending a new application asking you to reapply. You must notify the chief appraiser in writing if and when your right to any exemption ends or your qualifications change. You must reapply if you qualify for additional exemptions based on age or disability in the future. If, however, your application information indicates that your age is 65 or older, or the appraisal district has access to other information that proves you qualify, you need not re-file for the aged 65 or older exemption. To ensure the earliest possible qualification without reapplication, the older spouse should complete the application for a married couple.

Transfer of Tax Limitation or Ceiling: Please call the appraisal district if you will transfer a tax ceiling to your new home.

How to Complete the Application. Fill out this application completely. If you have trouble filling out this form, call the appraisal district.

Step 1. Year of exemption. Enter the information requested, check the appropriate box in Step 1.

Step 2. Owner's name and address.

- Name of the owner completing this application.
- This owner's current mailing address and phone number.
- Driver's license number, personal identification number, or Social Security number of this owner (kept confidential).
- Percentage of ownership by this owner.
- This owner's birth date.
- Names of other owners and their percentage of ownership.
- Attach additional sheets if needed.

Step 3. Describe the property. Enter the information requested. Attach the mobile home statement of ownership and location or sales contract. Enter the number of acres used for residential purposes.

Step 4. Check exemptions that apply to you. Complete by checking the boxes that apply. If you check the disability exemption, attach documents verifying your disability. If a surviving spouse age 55 or older, enter the information requested. The appraisal district may request documents on date of spouse's death.

Step 5. Attach required documents. Attach ALL required documentation that pertain to the exemption and the type of property in which you are applying for. Affidavits are located on page 2 and must be notarized.

Step 6. Answer if applies. If the property is cooperative housing, complete Step 6.

Step 7. Check if late. If you were eligible for an exemption last year, check the box in Step 7 for late filing for the prior tax year.

Step 8. Sign and date the application. You must sign and date this application. Making false statements on your exemption application is a criminal offense.

Step 9. Mail. Mail to the appraisal district where the property is located.

Changes in Texas Property Tax Laws

Affecting Residential Homestead Exemptions

**Effective
Sept. 1, 2011**

In order to qualify for a residential homestead exemption you must provide the Central Appraisal District of Johnson County with copies of your:

Texas Driver's License or Texas ID Card

&

Vehicle Registration Receipt*

The RECEIPT is the upper portion of your registration that the actual tags are on that you are handed by the Johnson County Tax Office AFTER you pay for your vehicle registration. The notice that your registration due date is upcoming will not be accepted.

IMPORTANT QUALIFICATION INFORMATION

The **ADDRESS**
on the Vehicle Registration Receipt and the
Texas Drivers License or Texas ID Card
must **MATCH** the
Physical Address of the Residence
for which you are applying.

For those seeking homestead exemption status on a mobile home, the applicant must also provide documentation below:

*Attention
Mobile Home Owners*

1. Statement of Ownership and location issued by the Texas Department of Housing and Community Affairs.
2. A copy of the purchase contract or payment receipt showing that the applicant is the purchaser of the mobile home, OR a sworn affidavit to the following:
 - The applicant is the owner of the mobile home
 - The seller is not selling with a purchase contract
 - The applicant could not locate the seller after making a good faith effort.

***If You Don't Own A Vehicle:**

Please complete the Non-Ownership of Motor Vehicle Affidavit on page 4 of your homestead exemption application. This must be a sworn statement signed before a Notary Public. **You also** need to attach to your homestead exemption application **a copy of a utility bill** for the homestead property showing the bill is in your name and the utility address matches the physical address of the homestead property.

On the back of this page is information to help you get an updated vehicle registration, an updated or new driver's license or Texas issued personal ID card.

To Obtain a Duplicate Vehicle Registration Receipt:

Please submit the following to the Johnson County Tax Office:

- Completed Texas Dept. of Motor Vehicle form, VTR-275 (Request for Texas Motor Vehicle Information). The form is available on the Tax Office website by choosing the vehicle tab on the homepage and then choosing online forms.
- Copy of the current Texas Drivers License or Texas ID Card as required on the form.
- \$2.00 duplicate registration receipt fee.

For a Change of Address on your Vehicle Registration:

- Submit the new address in writing along with the documentation and fee listed above.
- The request can be made
 - **In person** at any of the three Johnson County Tax Office locations Monday thru Friday 8:00 am to 4:45 pm.

2 North Mill St

Cleburne TX 76033

247 Elk Dr

Burleson TX 76028

118 South Friou

Alvarado TX 76009

- **By mailing** the required information to:

Johnson County Tax Office

PO Box 75

Cleburne TX 76033

To change the address on the Texas Drivers License or Texas ID Card:

If you have a current Texas driver's license and you move to a new location in Texas you have 30 days to change the address on your driver's license. The simplest way to do this is online. Go to www.txdps.state.tx.us and follow the instructions for changing your address. You will need to have a valid credit card for paying the \$10.00 fee, and you will need access to a printer so that you can print out your temporary receipt. Otherwise, call or go in person to the Johnson County Texas DPS location (see list below).

For a new Texas driver's license (first time license or moving to Texas from out of state) go in person to a DPS location. You will need to complete an application, provide proof of identity (proof of Social Security, Birth Certificate, or an out of state driver's license), provide proof of vehicle registration, consent to be photographed, fingerprinted and provide a signature. You will need to pass a vision examination. First time applicants need to schedule a time for taking the driving test and pass both the driving and written test. Out of state applicants should apply within 90 days after entry into the state and need to be prepared to surrender their valid out of state driver's license upon application.

Texas DPS Location in Johnson County

600 West Kilpatrick

Cleburne TX 76033

(817) 202-2650

Fees

\$25.00 For a driver's license (expiration 6 years)

\$16.00 For an ID card (under 60 years of age and expiration of 6 years)

\$ 6.00 For an ID card (over 60 years of age and an indefinite expiration date)

Texas DPS Statewide Information

(512) 424-2600